

**RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE
Regular Meeting – 5:00 p.m.
BREC Administration Building
6201 Florida Boulevard
Baton Rouge, Louisiana
Commission Minutes
February 23, 2017**

Call to Order

A regular meeting of the Recreation and Park Commission for the Parish of East Baton Rouge (BREC) was held at BREC's Administrative Offices on February 23, 2017. The meeting was called to order at 5:01 p.m. by Shelton C. Dixon, Vice Chairman. Mr. Dixon recognized Abdelmajid Mokhtari, Imam of Islamic Center of Baton Rouge, who offered the invocation. Commissioner Kenneth Pointer led the pledge of allegiance. Roll was taken and a quorum of Commissioners was present including Sandra Davis, Kenneth Pointer, Davis Rhorer, Larry Selders, David Tatman, Mike Walker, and Rossie Washington, Jr. Commissioner Lloyd H. Benson II was absent. Staff members present were Carolyn McKnight, Superintendent; Dale Auzenne, Assistant Superintendent; Reed Richard, Assistant Superintendent; Corey Wilson, Chief of Management and Business Services; Phil Frost; Steven Knight; Cheryl Michelet; Mike Raby; Lester Rainey; Brandon Smith; Justin Smith; Stephanie Trim; and Chris Marchiafava. Carl Stages, Executive Director of BREC Foundation, was also in attendance. The audience consisted of BREC staff, media, and the general public.

Public Comment

Mr. Dixon opened the floor for public comment on the agenda items and asked if there was anyone who would like to speak on any agenda item. Hearing none, Mr. Dixon closed the floor.

Adoption of Minutes

Resolved, That the reading of the minutes of the Recreation and Park Commission Meeting of January 26, 2017 be dispensed with and that they be approved as written.

Motion by Mr. Pointer

Second by Mr. Selders

Approved by unanimous consent

Consent Calendar

Resolved, That the Recreation and Park Commission for the Parish of East Baton Rouge does hereby approve the Consent Calendar items.

Motion to approve by Mr. Rhorer

Second by Ms. Walker

Approved by unanimous consent

The following items were approved as part of the Consent Calendar:

Acceptance of Recommendations for the Human Resources Advisory Committee

Resolved, That the Commission approve the Routine Personnel Transactions for the month of February 2017.

Presentations

Mr. Dixon recognized Cliff Barton, Chairman of the Greater Baton Rouge State Fair. Mr. Barton thanked BREC staff for all their hard work to get the site ready for the fair after the rain event that occurred in August. Mr. Barton announced that he was presenting a check to BREC in the amount of \$27,573.25. Ms. McKnight asked Justin Smith, Park Operations Director, to accept the check on behalf of BREC.

Mr. Dixon recognized Peter Olson, Executive Director of Knock Knock Children's Museum, who gave a presentation on the background of the museum, the different learning zones included in the museum, the museum's plans for the future, and the status of the construction. Mr. Dixon asked if Knock Knock was in touch with the area schools. Mr. Olsen stated that Knock Knock envisions extensive partnerships with the schools.

Mr. Dixon recognized Taylor Gravois, with CSRS, to give an update on the FEMA related flood recovery process and the status of some of the projects. Mr. Dixon asked if anyone would be lobbying on behalf of BREC to receive additional funding through the CDBG (Community Development Block Grant) process. Ms. McKnight stated that she would keep abreast of the process and call on the Commission if help was needed to advocate for BREC.

The Commission viewed an informational video highlighting the black history event recently held at Independence Park Theatre and upcoming events in March.

Reports of Officers and Standing Committees

Mr. Dixon recognized Ms. McKnight for the Superintendent's Report. Ms. McKnight stated that there were no administrative matters this month and she recognized Reed Richard who gave the construction update. Mr. Selders asked about the process for stocking BREC ponds with fish. Mr. Richard stated that the ponds are stocked in December with rainbow trout. Brandon Smith, Special Facilities Director, provided additional information.

Ms. McKnight recognized Phil Frost, Zoo Director, to tell the Commission about the calendar that had been placed at each Commissioner's seat. Mr. Frost explained that the calendar had been published by the University of Missouri to highlight accredited zoos involved in international tiger conservation. He noted that BREC was featured in June.

Mr. Dixon recognized Mr. Selders for the Finance Advisory Committee report. Mr. Selders recognized Lester Rainey, Assistant Finance Director, to review the items. Mr. Rainey reviewed the two financial statements and read the following resolutions:

Resolved, That the Commission approve the unaudited financial statements for the twelve months ending December 31, 2016 (fiscal year-to-date period January 1 – December 31, 2016), as presented.

Resolved, That the Commission approve the unaudited financial statements for the one month ending January 31, 2017 (fiscal year-to-date period January 1 – 31, 2017), as presented.

Motion to approve by Mr. Selders

Second by Mr. Rhorer

Unanimously approved

Mr. Rainey read the following resolution:

Resolved, That the Commission reject all bids for Sealed Bid #1692 – Webb Golf Course Mini Range; rebid due to the lowest bid of \$236,900.00 exceeding BREC's maximum budget of \$175,000.00 for the project.

Motion to approve by Mr. Selders
Second by Mr. Washington
Unanimously approved

Mr. Rainey read the following resolution:

Resolved, That the Commission award Sealed Bid #1694 – North Sherwood Forest Warehouse Roof Repair/Replacement to the low bidder, E. Cornell Malone Corporation, for the Base Bid of \$388,800.00.

Motion to approve by Mr. Selders
Second by Mr. Walker
Unanimously approved

Mr. Dixon recognized Mr. Walker for the Recreation and Special Facilities Committee report. Mr. Walker recognized Mr. Auzenne who read the following resolution:

Resolved, That the Commission approve the Cooperative Endeavor Agreement between BREC and YMCA. BREC authorizes YMCA to use the pools and manage aquatic programs and other approved aquatic-related activities in the pools that are sponsored by and under YMCA's control and direction.

Motion to approve by Mr. Tatman
Second by Ms. Davis
Unanimously approved

Mr. Dixon recognized Mr. Walker for the Selection of Professionals Committee report. Mr. Walker reviewed the item and read the following resolution:

Resolved, That the Commission approve amending existing contract with CSRS for RFP #163 – Recovery Program and Grants Management Services increasing the not to exceed amount from \$300,000 to \$800,000; a net increase of \$500,000. All other original award terms and conditions remain unchanged.

Motion to approve by Mr. Selders
Second by Mr. Rhorer
Unanimously approved

Special Orders

Mr. Dixon stated that there were standing committee appointments that needed approval and to refer to the printed sheet with the appointments listed. Mr. Pointer made a motion to approve the following:

Kenneth Pointer

Chad Bradford	Communications & I.T.
Kirt Guerin	Golf
Audrey Nabors Jackson	Human Resources
Larry Bradford	Planning & Park Resources
Anthony Lewis	Recreation & Special Facilities
Frederick Boutte	Zoo

Larry Selders

Charles E. Williams	Zoo
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Mayor Waites, City of Baker

Trinard Franklin	Communications & I.T.
Darnell Waites	Finance
Ginger Vann	Golf
Joe Calloway	Human Resources
Ron Wall	Planning & Park Resources
Iris King	Recreation & Special Facilities
John Brown	Zoo

Seconded by Mr. Washington
Unanimously approved.

Mr. Dixon stated that the other appointments would be next month if there is no objection. There was no objection.

Adjournment

Mr. Washington made a motion to adjourn, Mr. Pointer seconded, and the meeting adjourned without objection at 6:14 p.m.

Carolyn McKnight, Superintendent
and Ex-Officio Secretary

Shelton C. Dixon, Vice Chairman