

**RECREATION & PARK COMMISSION  
FOR THE PARISH OF EAST BATON ROUGE**



**NOTICE OF PUBLIC MEETING**

**Date of Notice: October 15, 2024**

**Time Posted: 3:55 PM  
On website at: brec.org**

***Pursuant to the provision of Title 42, Section 19, Louisiana Revised Statutes, notice is hereby given of a public meeting of a regular session of the Human Resources Advisory Committee of the Recreation and Park Commission for the Parish of East Baton Rouge.***

**DATE:** October 16, 2024  
**TIME:** 4:00 p.m.  
**PLACE OF MEETING:** BREC Administrative Building  
6201 Florida Boulevard, Baton Rouge, LA 70806

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. New Business  
The following items are to be considered for recommendation to the Commission for approval:
  - A. Routine Personnel Transactions.
  - B. Resolved, That the Commission approve the 2025 Stop Loss Agreement schedule presented by Blue Cross Blue Shield of Louisiana administered by ExcessRe, as presented.
  - C. Resolved, That the Commission approve the Voluntary Supplemental Benefit of dental insurance administered by Delta Dental, as presented.
  - D. Resolved, That the Commission approve the Employee Assistance Program Contract with Lucet, as presented.
- IV. Informational:
  - A. Review of the 2025 Human Resources Committee Calendar
  - B. Update on current Human Resources projects
    - 1.) RFP for Occupational Health Clinics and recommendations to the selection of Professionals
    - 2.) Succession Planning Project

BREC'S Open Enrollment and Benefit Health Fair will be held November 6 & 7. Employees will have the option to enroll online as well as via paper documents to select their 2025 insurance options.
- V. Adjournment

Darlene Winfield-Jarvis, Director  
Human Resources  
Recreation and Park Commission  
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(225) 272-9200

***In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Wendy DeVall, at (225) 272-9200 ext. 1380, describing the assistance that is necessary.***