



NOTICE OF PUBLIC MEETING

Date of Notice: October 23, 2024

Time posted: 3:00 p.m.

Pursuant to the provision of Title 42, Section 19, Louisiana Revised Statutes, notice is hereby given of a public meeting of a regular session of the Selection of Professionals Committee of Recreation and Park Commission of the Parish of East Baton Rouge.

DATE: October 24, 2024
TIME: 4:30 p.m.
PLACE OF MEETING: BREC's Administration Building
6201 Florida Boulevard – Room 1801
Baton Rouge, Louisiana

AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items

AUTHORIZE THE SUPERINTENDENT, COREY K. WILSON, to execute contracts and necessary documents for the following projects:

- a. Resolved, That the Commission approve the award of RFP No. 229 – Fiscal Agent for Banking Services & Merchant Services to Hancock Whitney for the period of up to two years from October 10, 2024 through October 9, 2026 with the option of three (3), twelve (12) month extensions under the same terms, conditions and pricing as the initial contract in the amount of \$92,731.68 for annual support and maintenance for the first two years at \$3,863.82 per month x 24 months and each subsequent year will be equal to \$46,365.84 per year at \$3,863.82 per month x 12 months.
- b. Resolved, That the Commission approve an amendment to Contract 2023000145 with Stantec for BREC's Essen to OLOL Trail in the amount of \$122,600 for the following:
 - Changing the trail to an elevated boardwalk section with railings (made of steel)
 - Extending the path ±1180 feet to the west
 - An additional spur trail to connect to the Essen Lane sidewalk on the OLOL side of Essen.
 - Additional topographic survey will be needed on OLOL property south of the creek and along Dijon Drive
 - Additional Geotech coordination to identify subsurface debris areas to provide mitigation strategies
 - Additional Hydraulic and Hydrologic modeling. The path is within a City-Parish "conveyance" zone and this is required by the City-Parish Floodplain Manager. The contract fee will increase from \$382,435 to not to exceed \$505,035.
- c. Resolved, That the Commission approve an amendment to Contract 2023000260 with Stantec for BREC Ward's Creek Multi-Use Trail- Bluebonnet/Constantin Blvd. in the amount of \$39,281 to remove the path connection near station 148+00 from the Constantin roadway plans and extend the 10' shared use path to Station 158+10 near Baton Rouge General's property line. This additional services amendment requires modifications and revisions to the City-Parish Constantine Blvd Phase II roadway plans including the following plan sheets:
 - Typical sections
 - Summary of Estimated Quantities
 - Plan and Profile sheets
 - Sewer plan and profile sheets (changes in geometry of sidewalk)
 - Summary of Drainage Structures

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Wendy DeVall, at (225) 272-9200 ext. 1380, describing the assistance that is necessary.

- Design Drainage Map
- Signing and Striping
- Sequence of Construction
- Lighting Sheets
- Cross sections

The contract fee will increase from \$25,000 to not to exceed \$64,281.

- d. Resolved, That the Commission approves awarding the contract for RFP #228 – Occupational Health Clinic Services to Convenient Care, LLC dba Total Occupational Medicine and PCP Urgent Care Holdings, LLC dba Patient Plus Urgent Care. for a period of one year for the contract amount not to exceed \$75,000, with the option to renew for four additional 12-month periods not to exceed 60 months at the same prices, terms, and conditions.

IV. Adjournment

Corey K. Wilson, Superintendent
Recreation and Park Commission
for the Parish of East Baton Rouge
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Baton Rouge, LA 70806
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